

## **Rules and Constitution of East Anglia Trec Group (affiliated BHS Access group)**

### **1. Title**

The Group shall be known as East Anglia Trec Group (affiliated BHS Access group).

### **2. Objectives**

The Objects of the group shall be:

**A** To encourage safe riding, through Training and Mini-Competitions, towards Riding out for sport and recreation.

**B** Promote safety and awareness, to promote good fellowship amongst all and improve and maintain a good standard of riding/leading and horsemanship.

**C** To Support the BHS as an access group and follow its aims and objectives, getting involved with the use of and improving and finding more bridleways/permissive routes etc.

### **3. Membership**

**A** This shall consist of persons who have applied to be members and have paid any subscription that is required.

**B** Members will be entitled to cheaper entry fees to any of the events run under EATG

**C** Any member/supporter can earn vouchers by helping at events or clearing Bridleways/tracks etc.

### **4. Subscriptions**

**A** Rates of subscription will be reviewed every year, and the members will be notified of any changes.

**B** Supporter members and the Committee get free membership.

**C** Subscriptions to the group will be done on a rolling annual basis.

**D** Any Member whose subscription is more than one month in arrears shall no longer be able to enter as a member.

### **5. General meetings of members**

**A** Financial accounts will be run from 1<sup>st</sup> April to 31<sup>st</sup> March, the AGM should be held within three months from 1<sup>st</sup> April.

**B** Other Committee meetings may be called monthly and have a minimum of four attending for a quorum of committee members.

**C** General meetings - Any business to be discussed in the general meeting shall be specified in the Calling Notice & the members will be given 15 days' notice. This will be done by email or any other means deemed appropriate.

## **6. Responsible persons**

**A** The Group shall have a minimum of four persons responsible for the activities and funds of the group. Typically, Chairperson / Vice Chair / Secretary / Treasurer.

**B** Such persons shall be appointed by the members in the general meeting or re-elected at the AGM.

## **7. Assets and Finance**

**A** The group shall have a bank account with a minimum of three persons as signatures; two signatures are required to authorize each payment for continuity of monies coming in and out of the account.

**B** The Group has no kit or equipment. It all belongs to Mrs Jill Perry and is regularly checked by a suitably experienced person.

**C** The Accounts shall be prepared annually and be available for all members. Such accounts must be audited or inspected by a person appointed by the committee and they should be proposed and seconded at the Annual Meeting.

**D** If the group decides to disband, any assets or finances will be discussed by the committee, who will then give some options to the members for a decision.

## **8. Committee**

**A** The group may elect a committee from among its members.

**B** The size and make-up of the committee, and the number that shall be required to form a quorum, shall be determined by the members in a general meeting.

**C** The responsible persons may delegate their powers and responsibilities to some or all of the Committee.

**D** The Committee may appoint subcommittee or working groups as it requires.

## **9. Bye Laws and Constitution**

**A** The Responsible persons or the Committee may propose Bye laws for the detailed running of the group. Such proposals must be ratified by the members in the general meeting.

**B** This Constitution may be changed at Committee Meetings and shall be published electronically via the group's website.